Largo Communities Together Board Agenda – Monthly Trustee Meeting (79)

Monday 29th June 2026
Venue: Largo Library and Community Hub 7-9 pm
Attendees: Louise, Stan, Jill, Ross, Emily, Nora, Brendan, Gail. In attendance: Priya, Greg and Colin Orr.
Apologies to date: Carol, Morna, Laurie and JP.

No.	Agenda Item	Minutes/Key Points	Actions	Owner
1.	**Welcome and Apologies**	Welcome given too all. Apologies received from Carol, Morna, Laurie and JP.		
2.	**Approval of Minutes - 25th May 2026**	Minutes of 25th May reviewed. Most previous actions completed or assigned, there was one small change re Gail and [redacted]. JP to follow up with the Council on the Friendship Group's unsuccessful funding application and explore alternative support. Jill and Priya to meet again on the communications plan. Laurie to confirm the correct name of the organisation Bill Clark's farm operates under (Priya to follow up)	FOR ALL ACTIONS SEE TABLE BELOW.	Chair
3.	[redacted] **Sustainable Development Group**	[redacted]	FOR ALL ACTIONS SEE TABLE BELOW.	Sus. Dev Sub Group
4.	**Governance Update**	Last few months minutes to be updated with redacted information for Website review by end of August (Laurie, Louise and Priya). Gail to pass new Heritage Group Committee names to Laurie for the spreadsheet.	FOR ALL ACTIONS SEE TABLE BELOW.	LS

5.	**Treasurer / Fundraising Group Update**	Cunningham Grant confirmed as handling year-end accounts, with Barry Grant as new independent auditor. Healthy bank balances reported after removing the £32,238 beach wheelchair fund, now in a separate charity account set up by Jan Kerr. (Largo Beach Wheelchairs) Summer holiday payment cover: Louise and Emily can cover through to late August. Claire on holiday until 3rd week of July. Louise to donate £1,000 to the LCT account, ring-fenced for the Creative Connections / Spell Songs funds. Insurance coverage for Creative Connections and Crusoe events to be checked with Zurich.	FOR ALL ACTIONS SEE TABLE BELOW.	LR/EM
6.	**Largo Links/Community Events and Communications**	Largo Links magazine production updated; picnic feedback showed many readers prefer printed over digital. Many reported that they read Priya's weekly email updates. Jill and Priya to meet to progress the communications plan[redacted], aiming for the first week of September to align with printing deadlines. External funding to be sought to bring in expertise – in process. Call with Action Porty to be set up to discuss their communications plan. Big Picnic engaged the public and brought three new heritage members as well as a boost to the newsletter. For the heritage festival August events include a guided walk and sandcastle competition; public liability cover to be confirmed. There's a lot of groundwork to do about communications or with the communications and understanding who we are in touch with across all the different subgroups because we actually have a fair amount of reach.	FOR ALL ACTIONS SEE TABLE BELOW.	GS/PL
7.	**Largo Film School**	Postponed to next year due to short lead in time. We want to get it right.		JP/JM/ PL/NC
8.	**Changing Places Toilet/Beach Wheelchairs**	Changing Places Toilet now managed by Five Coasts Countryside Trust; building control inspections scheduled this week. Beach wheelchair scheme funds (£32,238) transferred to a separate bank account.		JM
9.	**Grow Largo**	There's a meeting arranged to follow on from the two permaculture		PL/CO/ JM

		workshops to go to Colin Orr's house to look at permaculture principles in action. There may be more visits and activities that lead on from this, but it seems to be growing organically.		
10.	**Holiday Procedures**	Group out of regular meetings until end of August; communication via WhatsApp. Trustees to use the LCT Quick Notes WhatsApp group to convene a resilience response if needed over the summer. (Peter Aitken is not in this WhatsApp group)		LR
11.	**Sub-Group Updates:** **i) Greenways** **ii) Resilience** **iii) Culture & Heritage**	**Greenways:** Ross reported progress on the Upper Largo to Lundin Links Active Travel Route; initial designs being finalised, further consultation planned. Ross McIntyre to research ownership of the passageway and steps at 18 Main Street. **Resilience:** Concerns raised about preparedness following recent flooding. Two-way radios had limited range in testing; relay system may be needed. Need for sandbags and temporary road closures noted. Funds raised at the picnic will support East Neuk responders and the generator. **"Hard resilience"** to be added to the 31st August agenda. All subgroup chairs to consider WhatsApp groups for communications and mobilisation. There's an idea of expanding connectivity through spreading the word and reaching out to more subgroup members and the wider community to respond to emergencies, rather than keeping it too siloed. **Culture & Heritage:** Crusoe 350th anniversary: email from Pablo Ambulo re community activities; group to follow up and explore a newspaper story on the twinning connection. **Creative Connections** music and poetry festival planned for 2nd-3rd October at venues including Durham Hall and Aurrie Mor. Gail to list Heritage Group events for Emily to check insurance.	FOR ALL ACTIONS SEE TABLE BELOW.	All
12.	**AOCB**	Harbour regeneration (separate community group): potential six-figure funding, three-phase pier plan, new memorandum of understanding with the Crusoe Hotel. LCT to support independently while keeping its own financial arrangements. Stan to respond to Jenny Gilruth clarifying LCT's supportive but separate role.	FOR ALL ACTIONS SEE TABLE BELOW.	

No.	Action	Owner	Due
1	Pass the new Heritage Group Committee names to Laurie to update the spreadsheet.	Gail	End July
2	Write a list of the Heritage Group's events and share it with Emily to check insurance coverage with Zurich.	Gail	Before Aug events
3	Follow up with the Council on the Friendship Group's unsuccessful funding application and explore alternative support.	JP	Ongoing
4	[redacted]	Lou/Priya	ASAP
5	Share the details of the Creative Connections festival events with Emily to ensure insurance coverage.	Lou	Before 2–3 Oct
6	Confirm the correct name of the organisation that Bill Clark's farm operates under.	Laurie	Next meeting
7	Respond to Jenny Gilruth about the harbour regeneration, clarifying LCT's supportive but separate role.	Stan	ASAP
8	Research the ownership of the passageway and steps at 18 Main Street and confirm the details.	Ross McIntyre	Next meeting
9	Schedule a meeting to progress the communications plan, aiming for the first week of September.	Jill & Priya	First week Sept
10	Redact and update the minutes on the LCT website.	Laurie, Louise & Priya	End August
11	Consider setting up or using WhatsApp groups for subgroup communications and mobilisation.	All subgroup chairs	Over summer
12	Add "hard resilience" to the agenda for the 31st August meeting.	Trustees	31 Aug meeting
13	Use the LCT Quick Notes WhatsApp group to convene a resilience response if needed over the summer.	Trustees	As needed
14	[redacted]	Sus. Dev Subgroup	August meeting
15	Seek funding for community resources to help develop the communications plan.	Fundraising Group	ASAP

No.	Action	Owner	Due
16	Set up a meeting with Action Porty to discuss their communications plan.	Priya/Jill/Lou	Early July