

Largo Communities Together

LCT is Scottish Charitable Incorporated Organisation - Charity No. SC048447

Largo Communities Together (LCT)

Minutes of LCT (28) Tuesday 6 July 2021

Present: Nora Conlin, Stan Green, Emily Macdonald, Jill Miller, Louise Robb (Chair), Barbara Simpson, James Simpson

Apologies: Ronnie Graham, Irene Kay, Jan Kerr, Dougi McMillan, Andrew Stenson

1. Welcome, apologies, thanks and introductions

LR welcomed all in attendance to the meeting.

She informed the Board that the decision re the LCT bid for a DO through DTAS funding would be made towards the end of July.

2. Minutes of 1 June 2021 and matters arising

Board minutes of 1 June proposed by BS and seconded by EM. Matters arising would be covered in the agenda.

3. Pier update

JS provided an overview of recent development re the Pier noted in his previously emailed report. The following points were noted:

- Following a meeting of 25 May, an MoU, prepared by Steve Wood and Peter Aitken, has been sent to Rachel and Graham Bucknall of the Crusoe Hotel. Noted that they will be willing partners re the Pier developments. They will meet with JS at the end of July once the hotel is opened for business.
- Partnership with FCCT is developing well. A meeting has been held with Ed Heather-Hayes, Head of Development at FCCT, re the future partnership with the trust. A formal partnership agreement will be required.
- RIBA Stage 3 – New quotations have been received to take to RIBA work stage 3
David Narro - £10,570 + VAT
Morgan and Brotchie - £2,100 + VAT
A new digital survey also required at a cost of £950 + VAT.
Expenditure approved by the Sub – Group.
- An approach has been made to Lena Hutton (DTAS) to investigate a Community Share Scheme.
- It is hoped for media coverage in partnership with the Crusoe Hotel, in due course.
- Noted the very positive developments with the Pier. Thanks expressed for the work of the Pier Group.

4. Largo Estate update

SG provided an update on developments. Some progress has been made. No response has yet been received from previous communications to MP and MSP. However, it is hoped to meet with local Cllrs during August, and that they will be able to influence local planning.

A press release has been prepared outlining the situation re The Estate: **a new era or an opportunity being missed?**

It included the priorities established in the community consultation, and support offered to the owners in the development of the Estate. It also noted that the owners had not yet shared their plans with the community. It is hoped that the plans will support the delivery of the community vision for the Estate, including,

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importantly, access paths and a sustainable outcome for the Estate. There is a plea from LCT to work together with the owners for the greater good of the Estate and the community.

Noted that there seemed to be an issue re veg boxes not being picked up as stated on their Facebook page. There may be an open day during July and August. Also noted fencing in place to secure cattle.

Consultation re the Estate will be organised during LAW in the Durham Hall. Previous points will be picked up, e.g. development of the paths. The aforementioned press release should go to the community and was very much in their interests. While there are positive steps being taken by the owners and estate staff, community engagement has not been explored.

Noted that the consultation process at Durham Hall should be straightforward and simple. BS proposed that a cartoon sketch by Iain Green might draw attention to the process in a humorous way.

A plea for new members for the Estate Group was made.

Summary messages:

- Durham Hall Consultation
- Linking with local politicians
- Press release
- Open Day (owners)

6. Largo Arts Week update and Largo Arts

Noted that regular updates re LAW are on social media. Ticket sales seem to be going well.

EM noted electronic set up she had organised for LAW Raffle – Swans on the Beach.

7. LARCT update

NC provided an update on LACRT activities: ref previously prepared report by IK.

- Work on LACRT projects is quiet as restrictions are reducing.
- Statistics remain a concern. At the time of writing, Fife Health Board is the sixth highest number of positive cases reported in Scotland. The Largo area position remains positive.
- Largo Friends and Neighbours Befriending Service remains on track with their service delivery. Training is due to be completed in August and will include a final actual meeting to share experiences and consider next steps.
- A pilot has started with digital provision and advice in place for a local resident. LACRT have capacity for another three virtual pilots.
- The Inspire creative/drama workshop to take place in Durham Hall is organised for 11 August with space for 30 primary stage children in the Largo area.
- LACRT is now progressing the establishment of a local Resilience Team. Liaison with Fife Council and other agencies is ongoing.
- Yvonne Stephenson, who is organising an open garden event for 2022, is looking for funding support for public liability insurance and publicity. She has emailed LR with her request. LCT considered that LACRT might be a source of support under HWB funding. YS's request would be forwarded to LACRT for discussion at their meeting of 7 July. Noted by EM that this project could be added to our present. Insurance arrangements.

8. Sustainable Development update

JM noted the Leven Railway development continues including the establishment of a 90 space car park. LCT would respond to any consultation re this important project for the Levenmouth area.

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JM is now a member of the National Trust Board with a particular focus on inclusion.

9. Understanding Sustainability

NC has attended two sessions on the Lasting Difference Sustainability workshops organised by FVA and led by Jen Curran, who had helped develop the Lasting Difference Toolkit.

Session 1 highlighted a series of paradoxes:

- Change - adapt and evolve purposefully
- Yes/No - know what to say **no** to, when and how
- Octopus - focus on core purpose
- Efficiency - invest in capacity building
- Myth of Perpetual Motion - prepare for funding to end
- Deep Pockets, Short Arms – build capacity for sustainability

Session 2 highlighted five capabilities:

- Innovation
- Involvement
- Impact Measurement
- Improvement
- Income Generation

The Toolkit would provide a supportive framework for nonprofit organisations taking a closer look at their work and improvement planning. Further information available from The Lasting Difference website.

10. Treasurer's report

EM spoke to her previously emailed report of 5 July 2021. Details noted therein.

Noted:

- LCT is registered with DONATE, online platform for donations and donations via text.
- LCT has three live campaigns – Largo Links Community Magazine and two text raffles
- LCT applied for and received a Small Lotteries License from FC.

LCT year end is 30 June 2021. EM is gathering relevant information for scrutiny by our accountant.

11. Membership update and AGM Planning

AGM planning to be taken forward by Steering Group and IK.

12. Communications/Largo Links Magazine

LR informed those present that RG would take on the Comms/ Largo Links Liaison remit while JK was on sabbatical for the next three months. RG would liaise with James Kay.

Noted any press releases should go through the Comms group.

13. Discussion and approval of Code of Conduct, Bullying and Harassment Policy, Grievance Issues.

Discussion of other Governance/Policy issues. Process for disseminating to all sub groups

The above noted papers were LCT policy and being followed by LCT Board and Sub Groups.

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EM and NC have prepared draft policies on Safeguarding and Lone Volunteering. They have been emailed to LR and IK who are satisfied with them. NC will email drafts of the aforementioned policies for agreement at the next LCT meeting.

14. Correspondence, AoB, Date of Next Meeting

Note date of next meeting: Monday 9 August 2021 7.00 – 9.00pm on Zoom.